

April 17, 2024

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financials for 4/24/24 School Committee Meeting

Attached please find the financials for the 4/24/2024 School Committee Meeting, which includes:

- Accounts Payable (AP) warrant comprised of vouchers 1060 through 1064
- Payroll warrant for April 11, 2024

AP Vouchers

- V1060 Main Accounts Payable Voucher
 - Consists mostly of routine purchase, contract payments, and tuitions.
 - Items of note:
 - Payment to Camelot Special Events in the amount of \$893.75 for the rental of tables for the STEAM event.
 - This voucher contains many refunds of athletic fees. These are due to reasons such as students no longer participating, over payments, and families reaching the family cap.
 - Payments to EDMS, our consultant for Medicaid filing, in the amounts of \$849.59 and \$3,292.79. There is always a slight delay in filing the reports, but the vendor was significantly delayed. We have finally been invoiced for the quarters ending 9/30/22 through 12/31/2023. All of the filings were completed in FY24 and is acceptable to be charged to FY24. (We have made arrangements to switch vendors for the upcoming year.)
 - Payment to Hilltop Securities in the amount of \$3,500 for our Annual Report (for Debt Purposes).
 - Payment to Ockers Company in the amount of \$7,483.85 for a District Sonic Firewall and another payment to Ockers Company in the amount of \$8,450 for Da-Lite Motorized Screen with installation.
 - Payment to Powers & Sullivan LLC for \$17,000 for a portion of the FY23 audit.
 - Payment to the Town of Essex in the amount of \$5,000 for the annual Field Use fee.
- V1061 for \$29,115.59 for a High School Student Activity Account transfer.
- V1062 for \$3,073.85 for a Memorial Student Activity Account transfer.
- V1063 for \$23.59 for the payment of Meals Tax for March 2024 as a wire transfer.
- V1064 Additional Accounts Payable Voucher for health insurance invoices received after initial voucher was closed. In order to pay these invoices by the due date, a stand-alone voucher was processed.

Payroll Voucher

- Summary of the bi-weekly payroll paid on April 11, 2024. This is a standard payroll.